



Oklahoma Indian Child Welfare Association 11th Annual Conference
 "40 Years of ICWA: Transforming and Transitioning the Next Generations"
 November 7th, 8th, & 9th, 2018 ~ Indigo Sky, Casino & Resort, 7022 E. Hwy 60, Wyandotte, Oklahoma

Exhibitor/Vendor Information

OICWA
2016-2018
Officers

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 Cherokee Nation

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 Sac and Fox Nation

Promoting the Well-Being of American Indian Children, Their Families, & Their Tribes

OICWA

OICWA manages its operations in accordance with generally accepted financial management practices.



Exhibiting at the Oklahoma Indian Child Welfare Association 11th Annual Conference provides an opportunity for you and your business to showcase services and/or products to conference participants. Over 250 professionals working with American Indian children and families are expected to attend this year's conference.

Exhibit Schedule:

Wednesday, November 7, 2018 10:00 a.m. – 5:00 p.m. Exhibitor Set-up/Open

Thursday, November 8, 2018 7:30 a.m. – 5:00 p.m. Exhibitor Set-up

Friday, November 9, 2018 7:30 a.m. – 5:00 p.m. Exhibitor Set-up

Exhibit Details:

Booth: \$50.00 per day or \$125.00 for all three (3) days – Additional \$10.00 flat fee for tablecloth

Includes one (1) 6' ft. table with two (2) chairs per exhibit

**Electricity will be limited and will be accommodated based upon first registered/requested.*

Exhibitor Deadline: Oct 19, 2018 - Space is limited, don't delay!

Notification of Selection: Exhibitors accepted will be notified upon receipt of completed form, if not selected, a full refund of fees will be made.

Cancellation Policy: \$20 of the exhibit fee is *non-refundable*. Remainder of exhibit fee will be refunded if written notification/cancellation is received by OICWA no later than October 31, 2018.

Exhibitor Options:

Print, complete, mail the Exhibitor/Vendor Registration Form to OICWA with check or money order to OKLAHOMA INDIAN CHILD WELFARE ASSOCIATION, PO BOX 1274, SHAWNEE, OK 74802-1274

Or register online at www.oicwa.com.

Payment or Purchase Order Authorization of the Exhibit fee must accompany Exhibit/Vendor Registration Form. *In lieu of paying the exhibit fee, OICWA will accept donation of an item(s). The donated item(s) must be of reasonable value (i.e., comparable to cost of exhibitor fees). The item(s) will be used for the silent auction.*

Exhibitors and Vendors must comply with Exhibitor and Vendor Terms and Conditions (page 3). OICWA Conference Committee advocates for Indian art being sold to comply with the U.S. Indian Arts and Crafts Act of 1990.

OICWA RESERVES THE RIGHT TO REJECT ANY REQUEST TO EXHIBIT

Questions or Comments:

Contact

Kim Johnson

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(or) oicwa.gc@gmail.com

Terms & Conditions

General Terms:

- The Oklahoma Indian Child Welfare Association, Inc. (OICWA) reserves the right to reject any requests for exhibition.
- OICWA reserves the right to restrict or evict exhibitors or vendors who become objectionable because of noise, method of operation, materials or any other reason including the opinion of OICWA that the exhibit detracts from the OICWA conference as a whole. In the event of eviction, OICWA is not liable for refunds or other expenses.
- Insurance and liability are the full and sole responsibility of the exhibitor or vendor.
- Exhibitors and vendors must register at the OICWA registration area. At that time, name badges and a final program will be provided.
- Any sound equipment must be kept at a level low enough that it will not disturb other exhibitors and vendors.
- Items may be placed under your skirted table at night, but please note that there will be no security or storage space available.
- All property of exhibitors and vendors is understood to remain in their care, custody and control in transit to or from or within the confines of the exhibit area. Any fees associated with handling of exhibitor or vendor materials are the sole responsibility of the exhibitor or vendor.

Terms and Conditions:

Exhibitors and vendors are held to the Terms and Conditions of this agreement and any organization or individual submitting an application agrees to be bound to all Terms and Conditions. Please make a copy of the completed application for your records.

1. An application for exhibit or vending space is being made in accordance with the rules and regulations governing exhibits and vending tables for the Oklahoma Indian Child Welfare Association 11th Annual Conference on November 7-9, 2018 at the Indigo Sky, Casino & Resort in Wyandotte, Oklahoma.
2. Exhibit and vending space is assigned on a first-come, first-served basis. Limited number of spaces available, and submission of application does not guarantee a space.
3. The Oklahoma Indian Child Welfare Association Inc. (OICWA) and any prime contractor retains the right to assign and/or change exhibit locations. OICWA and any prime contractor reserve the right to refuse exhibit space to any applicant whose exhibit is not consistent with the mission of the conference or the rules and regulations of the hotel or any prime contractor.
4. Exhibitors and vendors are responsible for any damages to hotel property, OICWA property, or property of any prime contractor. Neither OICWA nor any prime contractor shall be responsible for any damages or losses incurred by exhibitors or vendors, including, but not limited to, theft or accidents.
5. Exhibitors and vendors are responsible for arranging all of their logistical and other needs, including, but not limited to, audio-visual equipment and shipping. In submitting a Vendor/Exhibitor Registration Form, the exhibitor or vendor's authorized representative:

Confirms that he or she has read and accepted the Terms and Conditions, which have been incorporated herein and are made a part hereof; and agrees to abide by these Terms and Conditions, including but not limited to all matters pertaining to liability and risk, in the event this application is accepted by OICWA.